

**BONSAI SOCIETY OF PORTLAND**  
**BOARD MEETING MINUTES**  
**May 2, 2016**

The meeting was called to order by President Lee Cheatle at 7:00 pm.

Present were Lee Cheatle, Steve Leaming, John Thomas, Jan Hettick, Eileen Knox, Shannon Wells and Patty Myrick.

Minutes - the April minutes were approved as revised. Lee will contact Secretary Phil Harden regarding minute-taking at future meetings, Patty Myrick will be available as a substitute if needed.

## **BOARD REPORTS**

### Treasurer

John presented a preliminary financial statement for April showing a net profit of \$947.67. However, there is a \$45 shortage for the month. John will continue to review the statement and attempt to locate the error. It was agreed that if he cannot locate the error the Board will accept the shortage as an expense.

John is working to finalize the proposal to set up an investment account for a portion of the club funds. He needs to know how much of the clubs funds we will be wanting to invest. Jan will be able to let him know how much should be held out for the 2018 Convention after the advisory committee meeting.

A second Signer is needed for the bank account and Lee will go to Chase Bank and sign the necessary paperwork.

### Membership

Jan reported a total of 287 members. Nine members did not renew in March, and five new members joined in April.

### Programs

Steve reported the May program will be Boon Manakitivipart presenting critiques of members' refined trees. Steve will be sending out instructions for members to present photos and descriptions of their trees. A group of trees will be chosen with Boon making the final decision of which trees he will critique at the meeting.

The day after the meeting Boon will be doing backyard visits. Steve will be sending out sign up information for this event as well. Steve needs to find a host and chauffeur for the second day of Boon's visit. Jan and Shannon both offered transportation for that day, which will be the backyard visits. Steve will work on finding a host for Tuesday night.

We will be involved in the bonsai event at the Portland Nursery again this year. Steve is looking for volunteers. The event will be on June 18th.

June's program will be Bob Shimon.

We will be having a summer program this year on July 19th. Michael Hagedorn will present a program at his garden showing how to lay out a bonsai garden in your yard. We will meet at the Milwaukie Center around 6:30 pm and carpool to Michael's house. There will be a fee for this program.

Purchase of our own speakers - storage is an issue so we need a small system. We are still researching the issue.

## **COMMITTEE REPORTS**

Website - Karl is working on getting the sub-domain for developing the new website this week.

Hospitality - No new business.

Library - There was some discussion about purging older unused materials from the library in order to free up storage space. Lee will approach Barb about having an off-site place to hold things that are rarely used.

Mentorship - The Mentorship 101 class is done for the year, it will begin again in October. Mentorship 102 & 103 will meet in June but not in July or August. Lee will inform Steve of upcoming meeting dates so Steve can update the calendar on the website.

Heritage - Lee reports Heritage is going well.

## **OLD BUSINESS**

Sunset Bonsai Club Invitation - Jim Wilson would like to invite BSOP members to join their study group the third Sunday of each month at the Beaverton Library. This is not a BSOP activity but will be presented as an invitation in the newsletter.

On-site Storage Shed - **It was moved and seconded that John be authorized to spend up to \$2,000 on a storage shed approximately 8' by 10' to place on the grounds of the Milwaukie Center. The motion was passed.** We will check

on the availability of electricity to the shed so that we can have light and possibly a dehumidifier.

2018 Convention - Jan reported that PNBBCA has accepted our offer of a 50/50 split with a cap of \$3,000. Also, she heard from the Vancouver Hilton that the \$25,000 minimum for food and beverage has been dropped to \$20,000. The Advisory Committee will be meeting again on May 3rd.

Auction Critique - Jan presented a draft of some proposed Auction Etiquette rules. After some discussion it was decided to try having an Auction Manager to manage the procedure of getting the trees set up and the forms filled out properly and then processing the payments at the cashiers table. John volunteered to be the Auction Manager. In the future the program break will be at 8:00 so the auction can close promptly at 8:15. Also, we will try switching the location of the auction tables and the raffle tables so that John will be able to keep the auction tables in view. The proposed rules will be tabled for now until we see how these changes work out. Lee will make an announcement at the meeting that if you put a bid down it cannot be changed.

## **NEW BUSINESS**

Fall Show - Steve Leaming volunteered to chair the Fall Show. Shannon, Jan, and Lee volunteered to help.

Summer Picnic - John will consider managing the picnic.

Nominations Committee - Lee agreed to Chair the committee.

Future Board Meetings - June 6, no July meeting, August 1, September 19

Eileen Knox - Tendered her resignation effective May 3, 2016. She is moving to Tennessee. Lee accepted her resignation.

The meeting was adjourned at 9:01 pm.

Respectfully Submitted: Patty Myrick, May 4, 2016

BSOP INCOME STATEMENT Apr 2016		5/2/216	DRAFT			
<b>INCOME</b>						
Dues:			\$	590.00		
	New	\$	130.00			
	Renewal	\$	450.00			
	Directory	\$	10.00			
Auction:			\$	1,902.00		
	General Fund	\$	1,902.00			
	Mentorship					
Raffle:			\$	114.00		
	General Fund	\$	114.00			
	Mentorship	\$	-			
	Library					
Donations:			\$	99.00	Other	\$ 2.00
	General Fund	\$	52.00		Cedar Mill GC	\$ 50.00
	Mentorship	\$	47.00		Mentorship Class	\$ 47.00
	Library				Total	\$ 99.00
Hospitality		\$	47.00	\$	47.00	
Advertising News Letter		\$	-	\$	-	
<b>TOTAL</b>				\$	2,752.00	
<b>EXPENSES</b>						
Rent			\$	500.00		
	General Fund	\$	400.00		Supplies GF	
	Mentorship	\$	100.00		Pots	\$ 120.00
					Total	\$ 120.00
Speaker Fee			\$	250.00		
	General Fund	\$	250.00		Supplies Mentorship	
	Mentorship	\$	-		Soil	\$ 30.00
					Screens	\$ 26.00
Expenses			\$	176.00	Total	\$ 56.00
	General Fund	\$	120.00			
	Mentorship	\$	56.00		Due Sellers	
	Library				Borodovsky	\$ 124.00
Fees			\$	29.33	Law	\$ 132.00
	Square	\$	29.33		Polito	\$ 480.00
					West	\$ 68.00
Due Sellers			\$	804.00	Total	\$ 804.00
	<b>SHORTAGE</b>		\$	45.00		
<b>TOTAL</b>			\$	1,804.33		
<b>NET REVENUE</b>			\$	947.67		