

**BONSAI SOCIETY OF PORTLAND  
BOARD MEETING MINUTES  
February 6, 2017**

The meeting was called to order by President Lee Cheatle at 7:01 pm.

Present were Board Members:

President	Lee Cheatle
Vice-President Programs	Michael (Lime) Allen
Vice-President Membership	Jan Hettick
Treasurer	John Thomas
Secretary	Patty Myrick

Minutes - the minutes for the January 9, 2017 Board Meeting and the minutes for the January 24, 2017 Annual Business Meeting were approved.

### **BOARD REPORTS**

#### Treasurer

John presented three documents:

- an Income Statement for January showing a Net Revenue of (\$190.48) and including a check register as previously agreed.
- a Balance Sheet as of December 31, 2016 showing Total Assets of \$41,276.88.
- a Budget document showing 2016 Budget to Actual and a 2017 Budget.

Copies of all documents are attached to these minutes.

MOVED - TO ACCEPT THE 2017 BUDGET AS PRESENTED.

The motion was SECONDED and PASSED unanimously.

#### Membership

Jan reported a total of 338 members.

Jan is making new colored ID badges for board members (green) and committee chairs (orange).

#### Programs

February's meeting will be Owen Reich on styling of deciduous trees. **Lime** will prepare an email blast to solicit trees from members for Owen to work on.

Ryan Neil Program - Everything is on track for Ryan to begin his series of seven lectures in March. Lime has verified with the maintenance man at the Milwaukie Center that we can get internet access for live-streaming on Ryan's website. Lee wants to make certain that we will have a link to the video on our club website. **Lee** will contact Ryan to discuss making a more formal agreement in writing. Both **Lee** and **Lime** will write about Ryan's series of lectures in February's newsletter.

Lime is continuing to organizing his March 14th bonsai appreciation event, aka Beer & Bonsai. He will need to get BSOP literature and write an article for the newsletter promoting the event to members and asking for volunteers. He will have flyers available for February's meeting. He

suggested that if the club would like to help sponsor the event we could pay for the flyers. He will present the matter for approval at the March board meeting.

## COMMITTEE REPORTS

Auction - Toni Martin

Databases - Jan Hettick

Heritage - Steve Learning and Brandon Myren

Hospitality - Patty Myrick

Library - Barbara Devitt

Mentorship - Lee Cheatle and George Biddle

Newsletter - Peter Pelofske - we're taking off the contact information on the last page of the newsletter and replacing it with a note that contact information is available on the website. Half-page ads are free to members, Lyle will convert his full-page ad to a half-page.

Photographer - Brian Lonstad

Raffle - Need replacement chair, **Lee** is working on it.

Social Media - Scott Tice

Speaker Coordinator - Keith Wingfield

Webmaster - Karl Holmes - Karl has made the complete collection of "Scott's Branch Tips" articles available in the Member Services area of the website. Karl is also going to add all the articles we had on the old website after we have had the opportunity to review them for accuracy and relevancy so we don't post outdated material.

2018 NW Bonsai Rendezvous - Lee Cheatle & Jan Hettick

## OLD BUSINESS

Lease Negotiation - **John** will meet with the Milwaukie Center on February 9 to negotiate a new 4-year lease.

On-site storage shed - The shed has been set up on-site at the Milwaukie Center. Lime will be painting it on Sunday February 12th weather permitting. There is some standing water outside the shed so more rock will need to be put down. The lease on the old storage unit was up at the end of January, so we need to get moved out before the end of February. **Jan** will contact Steve Learning about coordinating the move from the old storage unit. We will get two additional keys made for the shed, keys will be held by Lee, Lime and Patty.

There was discussion regarding the storage of items on the stage at the Milwaukie Center.

We will be moving some items outside to the new shed. **Lime** will shop for an additional storage cabinet to add to our bank of cabinets on the stage.

MOVED - THAT WE AUTHORIZE LIME ALLEN TO SPEND UP TO \$200 ON AN ADDITIONAL STORAGE CABINET.

The motion was SECONDED and PASSED unanimously.

2017 Spring Show - Set for April 22nd and 23rd at the Japanese Garden.

Donations to other Bonsai Clubs - Tabled

## NEW BUSINESS

We have been invited by the Clackamas County Master Gardeners to have a booth at the Spring Garden Fair in Canby May 6 & 7, 2017. **Lime** volunteered to Chair the committee for this event.

Lee and Keith Wingfield will be teaching a short bonsai class at each of the AI's Garden Center locations.

Future Board Meetings - March 6, April 3, May 8.

The meeting was adjourned at 8:19 pm

Respectfully Submitted: Patty Myrick, February 8, 2017

BSOP INCOME STATEMENT January 2017		2/6/2017				
						<b>Checking Account</b>
						Beginning Balance \$ 20,850.99
<b>INCOME</b>						Additions \$ 2,393.43
Dues:			\$ 745.00			Payments Checks \$ (1,640.43)
	New	\$ 300.00				Payments Credit Card \$ (220.95)
	Renewal	\$ 445.00				Checks Outstanding \$ 492.00
	Directory	\$ -				Ending Balance \$ 21,383.04
Auction:			\$ 365.00			
	General Fund	\$ 365.00				<b>CD Account</b> \$ 10,650.59
	Mentorship					
Raffle:			\$ 25.00			<b>Savings Account</b> \$ 3,999.58
	General Fund	\$ 25.00				<b>Total Cash On-Hand</b> \$ 36,033.21
	Mentorship	\$ -				
	Library					2018 Convention Loan \$ 4,060.00
Payments:			\$ 185.00			<b>TOTAL ASSETS</b> \$ 40,093.21
	General Fund (DE)	\$ 55.00				
	Mentorship	\$ 180.00				
	Donation	\$ 5.00				
Hospitality		\$ 44.00	\$ 44.00			
		\$ -	\$ -			
<b>TOTAL</b>			\$ 1,364.00			
<b>EXPENSES</b>						
Rent			\$ 500.00			
	General Fund	\$ 400.00				
	Mentorship	\$ 100.00				Library
Speaker Fee			\$ 300.00			Total \$ -
	General Fund	\$ 200.00				
	Mentorship	\$ 100.00				Supplies Hospitality
Expenses			\$ 220.95			Total \$ -
	General Fund	\$ 220.95				
	Hospitlity	\$ -				Mentorship
	Library	\$ -				
	Mentorship	\$ -				Total \$ -
Fees			\$ 20.58			
	Square	\$ 9.99				Due Sellers
	Stripe	\$ 10.59				Allen \$ 144.00
Due Sellers			\$ 292.00			Cheatle \$ 60.00
WEB Page			\$ 220.95			Biddle \$ 88.00
<b>TOTAL</b>			\$ 1,554.48			Total \$ 292.00
<b>NET REVENUE</b>			\$ (190.48)			WEB Page \$ 220.95



2/6/2017	BONSAI SOCIETY OF PORTLAND		
	BALANCE SHEET	As of Dec 31, 2016	
ASSETS	31-Dec-14	31-Dec-15	31-Dec-16
Curret Assets			
Checking	\$ 13,366.93	\$ 19,761.06	\$ 22,566.99
Savings	\$ 3,996.63	\$ 3,998.27	\$ 3,999.48
CD	\$ 10,645.43	\$ 10,648.45	\$ 10,650.41
Loan to 2018 Conventioon			\$ 4,060.00
Total Current Assets	\$ 28,008.99	\$ 34,407.78	\$ 41,276.88
Total Fixed Assets	\$ -	\$ -	
TOTAL ASSETS	\$ 28,008.99	\$ 34,407.78	\$ 41,276.88
LIABILITIES & EQUITY			
Equity			
Retained Earnings	\$ 23,353.30	\$ 28,008.99	\$ 34,407.78
Net Income	\$ 4,655.69	\$ 6,398.79	\$ 6,869.10
Total Equity	\$ 28,008.99	\$ 34,407.78	\$ 41,276.88

BSOP 2/6/2017				
		<u>Budget 2016</u>	<u>Actual 2016</u>	<u>Budget 2017</u>
<b>Income</b>				
Auction (net)		\$ 2,500.00	\$ 6,522.90	\$ 5,000.00
Donations		\$ -	\$ 890.00	\$ 100.00
Dues		\$ 6,000.00	\$ 8,280.00	\$ 7,500.00
Hospitality		\$ 100.00	\$ 378.00	\$ 300.00
Interest		\$ 5.00	\$ 3.17	\$ 5.00
Library			\$ 650.00	\$ 500.00
Mentorship			\$ 1,821.00	\$ 1,000.00
Other Payments			\$ 1,609.31	\$ 500.00
Raffle		\$ 1,200.00	\$ 1,163.00	\$ 1,000.00
GF Draw Down				\$ 805.00
Fall Show	Sales (net)	\$ 2,500.00	\$ 2,290.26	\$ 2,500.00
	Entrance Fees	\$ 400.00	\$ 1,555.00	\$ 1,200.00
	Vendor	\$ 350.00	\$ 400.00	\$ 400.00
	Refreshments	\$ 100.00	\$ 278.00	\$ 200.00
Total Income		\$ 13,155.00	\$ 25,840.64	\$ 21,010.00
<b>Expenses</b>				
Corp Costs		\$ 60.00	\$ 60.00	\$ 60.00
December Event		\$ 500.00	\$ (867.52)	\$ 500.00
Dues & Membership		\$ 200.00	\$ 264.95	\$ 300.00
Gifts and Awards		\$ 200.00	\$ 247.32	\$ 300.00
Hospitality		\$ 100.00	\$ 276.53	\$ 300.00
Insurance		\$ 550.00	\$ 498.00	\$ 550.00
Library		\$ 300.00	\$ 1,342.69	\$ 1,000.00
Meeting Space Rental		\$ 4,600.00	\$ 4,500.00	\$ 4,600.00
Meeting Supplies		\$ 150.00		
Merchant Fees		\$ 150.00	\$ 206.41	\$ 300.00
Mentorship			\$ 2,969.31	\$ 1,500.00
Operations/Supplies		\$ 1,200.00	\$ 1,748.56	\$ 3,000.00
Speaker Honarium		\$ 3,500.00	\$ 4,153.80	\$ 8,000.00
Spring Show		\$ -	\$ -	
Storage		\$ 1,000.00	\$ 3,279.00	\$ -
Summer Picnic		\$ 300.00	\$ 159.49	\$ 300.00
Website		\$ 300.00	\$ 88.00	\$ 300.00
Other			\$ 45.00	
Total Expenses		\$ 13,110.00	\$ 18,971.54	\$ 21,010.00
Net Projection		\$ 45.00	\$ 6,869.10	\$ -

# Count of Membership

Monday, February 06, 2017

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58 Family

9 Honorary

213 Individual

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**280 Total Memberships**

**338 Total Members (Families counted as 2)**

Note: Some Family membership have more than 2, so count may be slightly higher.