

**BONSAI SOCIETY OF PORTLAND  
BOARD MEETING MINUTES  
March 6, 2017**

The meeting was called to order by President Lee Cheatle at 7:01 pm.

Present were Board Members:

President	Lee Cheatle
Vice-President Programs	Michael (Lime) Allen
Vice-President Membership	Jan Hettick
Treasurer	John Thomas
Secretary	Patty Myrick

Minutes - the minutes for the February 6, 2017 Board Meeting were approved as presented.

### **BOARD REPORTS**

#### Treasurer

John presented an Income Statement for February 2017 showing Net Revenue of (\$40.67), the check register for the month of February was attached.

**John** is still working on reporting for the balance available in the dedicated funds for the Library and Mentorship and expects to complete it soon.

#### Membership

Jan reported a total of 338 members. The retention rate for the past 12 months has been 77%. There was discussion regarding the printed member roster that has been produced in the past. The same information is available on the club website, so it was decided not to print a roster. Anyone who requests one can be sent a printout of a .pdf file with the same information. **Jan** will write a notification for the newsletter.

#### Programs

Ryan Neil Program - Everything is on track for Ryan to begin his series of seven lectures in March. **Lee** will contact Ryan to discuss making a more formal agreement in writing. Ryan will not be able to attend the April meeting so Todd Schlafer will speak in Ryan's place, following Ryan's curriculum.

Lime is continuing to organize his March 14th bonsai appreciation event. **Jan** will take BSOP literature to the event.

### **COMMITTEE REPORTS**

Auction - Toni Martin

Databases - Jan Hettick

Heritage - Steve Leaming and Brandon Myren

Hospitality - Patty Myrick

Library - Barbara Devitt

Mentorship - Lee Cheatle and George Biddle - **Lee** will confirm September 3rd 102 because it is a holiday weekend.

Newsletter - Peter Pelofske

Photographer - Brian Lonstad

Raffle - Harold Yearout - **Lee** will look for someone to help sell raffle tickets.

Social Media - Scott Tice

Speaker Coordinator - Keith Wingfield

Webmaster - Karl Holmes - **Jan** has been working on proofreading and updating the articles from the old website, **Lee** will also review the articles he has written.

2018 NW Bonsai Rendezvous - Lee Cheatle & Jan Hettick - The committee has been actively working on the event website. There is another meeting of the Planning Committee on April 4th.

## **OLD BUSINESS**

Lease Negotiation - John met with the Milwaukie Center to negotiate a new 4-year lease, they are working up a proposal.

On-site storage shed - All items have been moved from the old storage facility into the new storage shed. Lime has put on one coat of paint and will do a second coat weather permitting. We need to get another load of gravel laid down outside the door, **Lee** will contact Steve Leaming to see if he can do it. John got four additional keys made for a total of six keys, they are currently in the possession of Lee, Lime, Steve Leaming, and Patty, with the two remaining keys stored with the club secretary's notebooks. We will have to arrange a work party to organize and move some items from the Milwaukie Center stage out to the storage shed.

Additional Storage Cabinet for stage area - Lee offered use of his van to move the new storage cabinet Lime is to purchase.

2017 Spring Show - Set for April 22 & 23 at the Japanese Garden.

Spring Garden Fair in Canby - May 6 & 7 - **Lime** is working on this.

## **NEW BUSINESS**

Review of the Constitution and By-Laws - due to time constraints this item was postponed until the April meeting.

Jan let us know that she will not be organizing a Work Party at the Pacific Bonsai Museum this year.

Future Board Meetings - April 3, May 8, June 5

The meeting was adjourned at 8:18 pm

Respectfully Submitted: Patty Myrick, March 8, 2017

BSOP INCOME STATEMENT February 2017		3/6/2017				<u>Checking Account</u>	
						Beginning Balance	\$ 21,383.04
<b>INCOME</b>						Additions	\$ 1,247.27
Dues:			\$ 840.00			Payments Checks	\$ (1,031.76)
	New	\$ 220.00				Payments Credit Card	\$ (64.95)
	Renewal	\$ 620.00				Checks Outstanding	\$ (794.46)
	Directory	\$ -				Ending Balance	\$ 20,739.14
Auction:			\$ 147.00				
	General Fund	\$ 147.00				<u>CD Account</u>	\$ 10,650.77
	Mentorship						
						<u>Savings Account</u>	\$ 3,999.67
Raffle:			\$ 59.00				
	General Fund	\$ 59.00				<u>Total Cash On-Hand</u>	\$ 35,389.58
	Mentorship	\$ -					
	Library					2018 Convention Loan	\$ 4,060.00
						<u>TOTAL ASSETS</u>	\$ 39,449.58
Payments:			\$ 420.00				
	Mentorship	\$ 120.00					
	Mentorship	\$ 300.00					
	Donation	\$ -					
Hospitality		\$ 51.00	\$ 51.00				
		\$ -	\$ -				
<b>TOTAL</b>			\$ 1,517.00				
<b>EXPENSES</b>						General Fund	
Rent			\$ 200.00				
	General Fund	\$ 100.00				Supplies (JH)	\$ 39.78
	Mentorship	\$ 100.00				Rock-- Shed (SL)	\$ 20.00
Speaker Fee			\$ 700.42			For Work on WEB (LC)	\$ 200.00
	General Fund	\$ 700.42				Paint (MA)	\$ 94.04
	Mentorship					Shed Lights (SL)	\$ 79.98
						WEB Page	\$ 4.95
Expenses			\$ 548.75			Storage (last payment)	\$ 60.00
	General Fund	\$ 498.75				Total	\$ 498.75
	Hospitality	\$ -					
	Library					Dues	
	Dues	\$ 50.00				PNBCA	\$ 50.00
Fees			\$ 24.50			Total	\$ 50.00
	Square	\$ 2.77					
	Stripe	\$ 21.73				Due Sellers	
Due Sellers			\$ 84.00			Yearout	\$ 80.00
						Polito	\$ 4.00
<b>TOTAL</b>			\$ 1,557.67			Total	\$ 84.00
<b>NET REVENUE</b>			\$ (40.67)				



# Count of Membership

Monday, March 06, 2017

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56 Family

9 Honorary

217 Individual

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**282 Total Memberships**

**338 Total Members (Families counted as 2)**

Note: Some Family membership have more than 2, so count may be slightly higher.