

**BONSAI SOCIETY OF PORTLAND  
BOARD MEETING MINUTES  
December 10, 2019**

Present were Board Members:

President	Joe Johanesen
Vice-President Programs	Reid Parham
Vice-President Membership	Jan Hettick
Treasurer	Patty Myrick
Secretary	Laura Hudson

The meeting was called to order at 7:15

Minutes - the minutes for the November 2019 Board Meeting were approved as corrected.

### **BOARD REPORTS**

#### President

Joe thanked the Milwaukie Center for having back-up power and emergency lighting after the power went out during the November general meeting. The Jan Culek presentation went well, despite the lack of strong lighting and microphones.

Harold Yearout announced that he is retiring as manager of hospitality and the monthly raffle. He turned in his key to the storage shed.

Joe received a question about BSOP compliance with all the state rules and regulations applying to non-profit organizations. Patty assured him that we are in full compliance.

#### Treasurer

The Treasurer's report is attached. BSOP finances in the black for the year-to-date. The report was unanimously accepted.

#### Programs

The January program is scheduled to be a short one (Scott Elser on repotting) due to the annual meeting.

#### Membership

Jan reported current membership of 391. We are retaining about 74% of all members, 50% of one-year members.

Jan brought an example of one way to make permanent tags saying “volunteer” that can be used with nametags at events. It looked good and would work well, but there may be an easier way to achieve that than laminating each one, e.g., buying some of the longer plastic name tag envelopes and putting the volunteer label in them.

## **COMMITTEE REPORTS**

**Ambassador** - Keith Wingfield

**Auction** - Dane Burrell

**Audio/Visual** - Lime Allen – the improvement of audio-visuals at the meeting is on hold for now.

### **Events –**

- Spring show – tentatively set for May 1-3, 2020..
- Portland Nursery Show – date not yet set
- Summer picnic – August 15, 2020 from 11 to 3:00.
- Fall Show – October 16 & 17, 2020
- Holiday party - December 15, 2019 (Saturday December 12, 2020)

**Facilities Coordinator**- We had a discussion of who will take over coordination with MC as Jan can no longer do it. Patty will take responsibility, consulting with Reid as needed.

**Heritage** – Steve Leaming, Brandon Myren & Patrick McDougall

**Hospitality** – We need to find a new lead(s) for this committee.

**Library** – Barbara Devitt

**Mentorship** – Howard Greisler

**Newsletter** – Peter Pelofske – articles due the 10<sup>th</sup> of the month

**Photographer** – Jim Baggett

**Raffle** – We need to find a new lead(s) for this committee.

**Social media** – Scott Tice

**Super Raffle** – There will be a super raffle at the holiday party – a Chinese elm

**Volunteer coordinator** – Patrice Morrow

**Webmaster** – Karl Holmes – We got a query about posting pictures of each member with their contact information, to make it easier for other members to identify them. It would be a major effort to change the website to allow this, to get the pictures taken and posted, and to contact each member to make sure they want their pictures posted. We decided not to pursue this.

## **OLD BUSINESS**

- The holiday party is under control. We have 103 signed up, but expect more to trickle in before the event. Patty does not foresee ordering more food, but it would not be an issue if we have to do that since they prepare the food the day of the event.
- Spring show – nothing has happened yet relative to finding a new venue.
- Outstanding Volunteer 2020 awards are on track to be engraved and ready for the annual meeting.
- Scott Elser has agreed to design the T-shirts again and will have design ideas after the holidays. The goal is still to have the design and color chosen so we can start selling at the January general meeting.
- Jan brought a spreadsheet showing who has volunteered to help with which committees on their membership applications. This will give us some folks to contact to fill upcoming vacancies. Jan and Laura are retiring at the end of their terms.

## **NEW BUSINESS**

- Jan is having knee surgery on March 2<sup>nd</sup> and will need someone to fill in for her with membership duties for a couple of months.
- Jan reminded us not to forget Reid's suggestion that we consider sponsoring study groups. Laura will add it to the agenda for January.
- Volunteer recruitment priorities:
  - Board positions 2020-21
  - Spring show
  - Mentorship
  - Fall show

The next board meetings are scheduled for January 7<sup>th</sup> and February 4<sup>th</sup>.

Meeting adjourned at 9:00 PM.

Respectfully submitted,

*Laura Hudson*

