

BONSAI SOCIETY OF PORTLAND
BOARD MEETING MINUTES
March 3, 2020

Present were Board Members:

President	Joe Johanesen
Vice-President Programs	Reid Parham
Vice-President Membership	Jan Hettick
Treasurer	Patty Myrick
Secretary	Laura Hudson

Patrice Morrow also attended the meeting to get a better understanding of what we do before agreeing to take the VP Membership position since Jan is retiring.

The meeting was called to order at 6:57 PM

Minutes - the minutes for the February 2020 Board Meeting were approved as amended.

BOARD REPORTS

President

Joe reported that we had really good attendance at the February general meeting and that he had heard favorable feedback about the new video set up.

Treasurer

The Treasurer's report was unanimously accepted.

Programs

The March program will be Will Badely talking about carving deadwood, jin and shari. He will also do workshops and Reid will work lead publicizing those. We wondered about any special precautions needed to deal with the dust of his demonstration or special cleaning afterwards. Reid will check and make necessary arrangements. Laura asked about back-up plans if he decides or cannot come because of the coronavirus. We decided to wait and see.

Ryan Neal will present in April about seasonal work. Reid will confirm that we will have access to the video afterwards. Also that the fee has not changed.

Jonas Dupuich will be the May presenter. He has asked for a fee of \$350 plus travel expenses. We agreed.

Membership

Jan reported current membership of 410. This includes 30 folks whose membership is expiring in March.

We had a discussion of which board member should be responsible for keeping up the list of volunteers leading committees and events. Patty suggested it should be the Secretary. Laura did not think that would be a good idea, because the Secretary is not close to the committees and already has enough to do.

Jan informed the board that she needs to resign her position before the end of the year – really immediately – but is willing to work with Patrice to transition over the remainder of her term. The board accepted her resignation and thanked her for all she has done for BSOP over the years. Patrice Morrow was appointed to fill her position for the remainder of the term.

COMMITTEE REPORTS

Ambassador - Keith Wingfield –Joe has emailed Keith to understand how he screens and trains volunteers for this program. We want to be sure that the club is well represented and the information being given folks is accurate and up to date. Also that ambassador presentations are not used to promote any particular bonsai business.

Auction - Dane Burrell – The temporary layout seemed to work well, and the new arrangement for vendors too. There is still an issue with people trying to check out and pay for auction items before Patty has had a chance to enter the final bids into the system. We agreed that it will just take repeating again and again that the cashier is closed to input data.

Audio/Visual - Lime Allen – Lime no longer has time to devote to this, so we need to recruit someone else to lead this effort, especially with the new equipment and new possibilities.

Events –

- Spring show – none in 2020;
- Portland Nursery Show – June 13, 2020 – Reid will lead
- Summer picnic – August 15, 2020 from 11 to 3:00. Joe will lead
- Fall Show – October 16 & 17, 2020 – Patrice will lead with help from Jan
- Holiday party - Saturday December 12, 2020

Facilities Coordinator- Reid Parham – still some work to do to make video system work as it should, but no idea when that will happen. Milwaukie Center folks are in charge of it. Final work on center post in entry doorway still not done.

Heritage – Steve Leaming, Brandon Myren & Patrick McDougall – The guidelines for the Heritage program have internal conflicts and are not well worded. They are also not included in our Policies and Guidelines document but should be. We agreed that the profits from sales by the Heritage Committee should be 50/50 owner/club. Laura will revise the wording.

Hospitality – Brandon McMullan did a good job at the last meeting. Joe will talk to him about taking on the committee chair role.

Library – Barbara Devitt – The library committee has selected a program that is much less expensive than the other they were considering. It will involve changing out the bar codes on all materials, but they don't seem to think that's a big issue.

Mentorship – Howard Greisler – The board had a number of concerns about the wording of the proposed mentorship policies and that some of the proposals would be too cumbersome to implement. Laura will tell Howard about our concerns and offer some suggestions for how to improve them.

Newsletter – Peter Pelofske – articles due the 10th of the month. In April, Peter will be out of town when the newsletter is scheduled to be produced. Jan was going to take care of it, but may not be able to do it because of her surgery. The board agreed that we could skip a month of the newsletter and rely on emails to get out information if we have to.

Photographer – Jim Baggett – has sent more photos that Reid will review and find some to post.

Raffle – We need to find a new lead(s) for this committee. No-one set it up at the February general meeting and it was confusing for members. If we cannot find someone to lead this, maybe we should consider dropping it.

Social media – Scott Tice

Super Raffle – The a gift certificate for a one-year membership in Mirai Live was not very popular, we didn't cover the cost of it. Next item will be one of the trees from Steve and Lee's spruce workshop.

Volunteer coordinator – Patrice Morrow – Patrice will need to transition management of the mentorship wait list to someone on that committee since she is taking on membership. She will talk to Howard about training someone for this role.

Webmaster – Karl is working on improving content and appearance, it's how he found the issues with the Heritage Program description.

OLD BUSINESS

- A new member asked about club pins and Jan did some research on creating them and costs. Pins would cost \$3.75 - \$4.00 apiece and could be sold for \$5.00. Joe will ask how much interest there is in that at the next meeting.
- In order to encourage folks to volunteer, we decided to have a table with positions we need filled and job descriptions at every meeting.
- T-shirts – we will need to have the number of extras we want to order in each size by the end of March so that they can be ready for pick-up in April.

NEW BUSINESS

- We agreed not to do the Canby Spring Fair display table – Jan will email them.
- Mentorship policies – see above
- Library move – Stan suggested this, so Joe and Reid will talk to him about how he sees it working. We are open to the idea (it could benefit us too) but need to have more of the details. Patty suggested making an appointment to meet with him, because he's busy and isn't always around.

Next Board meetings: April 7, May 5, June 2nd

Meeting adjourned at 9:12 PM.

Respectfully submitted,

Laura Hudson

DECISIONS MADE VIA EMAIL SINCE BOARD MEETING

- Dispose of old unusable audio equipment
- Sell T-shirts to non-members and make sales available in general area of website, not just members only area.
- Add wording Patty suggested to the description of events that are not BSOP sponsored, i.e. "This is not an official BSOP sponsored event. Material provided for information only."