

BONSAI SOCIETY OF PORTLAND
BOARD MEETING MINUTES
April 7, 2020

Present were Board Members:

President	Joe Johanesen
Vice-President Programs	Reid Parham
Vice-President Membership	Patrice Morrow
Treasurer	Patty Myrick
Secretary	Laura Hudson

The meeting was held via Zoom teleconference, due to the COVID-19 shut down.

The meeting was called to order at 7:04 PM

Minutes - the minutes for the March 2020 Board Meeting were approved as amended.

BOARD REPORTS

President

Joe has taken charge of caring for the tree Jan Culek styled since Lime Allen could no longer do so.

Treasurer

Patty reported that she had paid the March meeting room rental fee before the Milwaukie Center was shut down, so we will have an approximately \$500 credit with them whenever the center reopens. The Treasurer's report was unanimously accepted.

Programs

The March program by Will Badely was cancelled, but Reid is working with him to arrange a live-stream demonstration, possibly with filming.

Ryan Neal was scheduled to present in April about seasonal work. Reid is working with the Mirai team to see about live streaming from their studio, hopefully including making it available to BSOP members afterwards for free.

Jonas Dupuich is scheduled to be the May presenter. Reid will work with him to develop an alternative, since it appears likely Milwaukie Center will be closed until at least June.

The Board decided not to try to rent the Milwaukie Center for July and August to replace spring programs because we are not sure attendance would be worth it in summer and we are not sure that the center will be open then.

Membership

Patrice reported current membership of 400 in 339 memberships (family memberships are counted as 2 people, although some are more than this).

Patrice has had a few emails from people whose memberships are expiring saying they are waiting to renew until they see how COVID-19 plays out. The board agreed to extend hardship renewals to anyone who needs it through 2020. We also decided not to advertise that fact, but respond to requests.

COMMITTEE REPORTS

Ambassador - Keith Wingfield – The board adopted the draft policy clarifying that ambassadors may not use the events as an opportunity to market their own personal businesses or services. The policy will be included in the revised policies and guidelines.

Auction - Dane Burrell

Audio/Visual -

Events –

- Spring show – none in 2020;
- Portland Nursery Show – scheduled for June 13, 2020, but Reid has received word that it will be cancelled.
- Summer picnic – August 15, 2020 from 11 to 3:00. Joe will lead
- Fall Show – October 16 & 17, 2020 – Patrice will lead with help from Jan
- Holiday party - Saturday December 12, 2020

Patty will revise the BSOP calendar on the website to cancel all April and May events.

Facilities Coordinator- Reid Parham

Heritage – Steve Leaming, Brandon Myren & Patrick McDougall – The board adopted the draft Heritage Program policies for inclusion in the BSOP Policies and Guidelines.

The Heritage Program had a request for temporary care assistance from a member facing a hip replacement, but the folks who do the work are not excited about doing it with COVID-19. The board agreed that we would put a note on the website that short-term care has been suspended due to COVID-19, and that other services would be available at the discretion of the Heritage Program committee consistent with guidance on social distancing and safety.

Hospitality – Brandon McMullan

Library – Barbara Devitt – Discussion of moving the library has been put on hold until the Milwaukie Center reopens.

Mentorship – Howard Greisler – The Board adopted the draft Mentorship Program policies for inclusion in the BSOP Policies and Guidelines.

Newsletter – Peter Pelofske – articles due the 10th of the month. After some discussion, we agreed to continue sending a newsletter to announce program changes and cancellations. We will need more articles to fill it.

Photographer – Jim Baggett

Raffle –

Social media – Scott Tice

Super Raffle –

Volunteer coordinator – Patrice Morrow –

Webmaster – Karl Holmes

OLD BUSINESS

- Club pins – we decided to drop this idea
- T-shirts – The Board decided to email folks when the t-shirts arrive that we will hold them until the next club meeting, unless they want to pick them up.

NEW BUSINESS

- The Board agreed on the following assignments for the miscellaneous tasks that Jan had been doing that were not a part of the VP Memberships role:
 - Website calendar of events – Patty
 - Committee heads on newsletter – Laura
 - List of key volunteers – Reid

- Proof and send newsletter to Karl for posting and Jan for email distribution – Laura
 - Annual t-shirt sales – Patty
- We agreed to add recruitment of new board members for 2021-2022 to the new business for May

Next Board meetings: May 5, June 2nd

Meeting adjourned at 9:00 PM.

Respectfully submitted,

Laura Hudson

DECISIONS MADE VIA EMAIL SINCE BOARD MEETING

- Accept Lee Cheatle's resignation as past president and appoint Jan Hettick to fill out his term.
- Order extra t-shirts for presenters: 4 L and 4 XL
- Try for Will Badeley live-stream for a Sunday morning at 10:00 (same as mentorship timing, if we were having it...)