

## BSOP BOARD MEETING MAY 11, 2015

In Attendance: Lee Cheetle, Chas Martin, Steve Leaming, John Thomas, Jan Hettick & Eileen Knox

Minutes from the April meeting were approved.

Membership Report - Jan reported there are 43 Family, 6 Honorary and 143 Individual Memberships for a total of 235 Members. We have had 39 new members since the first of the year. **Jan** will write a monthly article welcoming the new members in the Tree Line.

Treasury Report - See two attached documents. **John** will check with Ruth at the Milwaukie Center to see if we need to pay when Mentorship and Shohin are not there (like in June). **Lee** will stop by Chase Bank for the second signature.

Continuing education scholarship discussion. It was decided to sponsor a class for four or five members. The members will be chosen based upon financial need. **Lee** will mention it to the membership at the May meeting. Possible teachers would be local artists such as Alan Taft, Scott Elser and Lee Cheetle. We will do an email blast to gather more information and assess the interest.

2018 Convention – **Lee** will get Robert Wofford's input of where we stand with PNBC. Then he will put a committee together to develop a proposal for PNCBA. Then we will go to our membership to form a Convention Committee.

Fall Show chairperson – **Jan Hettick** and **Steve Leaming** will co-chair the Fall Show scheduled for October 16-17 – **John** will confirm our rent for that day.

The Summer Picnic will be at the Milwaukie Center on Sunday August 23<sup>rd</sup>. Our space rental fee is \$345 for the full day and includes the covered area and grounds. We will have a raffle, silent auction and member tree sale. Lee will find a chair-person.

Our Annual Christmas party chairperson is **Steve** Leaming. It will be on Sunday, December 13<sup>th</sup> at the Milwaukie Center. Steve will ask Charlene Vojtilla to help with the food.

Website: the new 'New Membership Form' is on our Website as well as the PDF for download. Chas is training Karl Homes as a possible new web-master. Chas told us it would cost \$4-5K for new website. What is needed this year is a thorough clean up. Next month **Chas** will create a work list of what needs to be done and prioritize.

We are all set for the vote at the May meeting to the change in membership renewal procedures.

The updated logo Scott Elser created was approved. Jan and Eileen have update the BSOP Brochure. **Jan** will send final draft to Eileen. See attached.

Constitution and bylaw discussions will be tabled for a few months because so much is going on.

Down the road we will review how much the online Library Index is being used.

Storage situation update - John advised the board that we can get rid of all *documents prior to 2007*. *Steve and Jan* will clean out the storage shed. *Eileen* will shred the box of visa numbers.

Our hospitality budget for 2015 is \$100. Patty Myrick and Paula Bentley volunteered to do the coffee. We need to put out a Donation Jar. We can use the OSK Kitty Jar in the cabinet for our Donation Jar. *John* will get cookies from Costco. *Steve* will say something about members bringing cookies in his Tree Line article.

Artisan cup update. Lee sent an email to Chelsea Neil asking if is there anything the club can do? Arranging back yard visits? Eileen mentioned that Mike Hagedorn is arranging transportation for visitors to experience 'back yard visits'. *Lee* will wait to hear something from Chelsea.

The board approved \$300 for *Steve* to buy two lavalieres so everyone can hear our speakers.

The board approved \$150 for *Jan* to buy a new, faster laser printer.

We will continue with two tables for the Vendors.

More carts are needed at general meeting. *Lee* will bring one. *Steve* will bring his. *John* will check out the collapsible ones at Costco. The board approved \$150 for the purchase of 2.

Status of Honorary Membership - Hopefully we will be able to present Alan Taft with his Honorary Membership at the May meeting. Scot Elser will write a letter we will read aloud about Alan.

Status of making newsletter public. *Chas* will put the May newsletter online.

Lee will check with Bob Laws about the possible changes in Heritage Program.

Steve's questions about meeting logistics. We are taking too much time to set up and break down. So the board decided:

1. We will have smaller auctions.
2. We will have a faster printer.
3. We will have John and Eileen and Jan handling the payments for auction items.
4. We will have more carts for the vendors and members.
5. Steve and Jan will work that out what to do with left over auction items,

Update of Policies & Procedures - We now have four new or updated policies: Honorary Members, Resource List, Newsletter Ads, Hardship Renewal. Jan will type them up, present to the board for approval of wording, add it to the list and get it to Chas for posting to the web.

The board will not meet in July. We will continue to meet on the first Monday of month for June.

*John* will host a May Audit of our books. He will ask Robert Wofford and Jan will ask Arlene Sigourney to help.

	A	B	C
1	General Meeting of 5/27/15		
2	Income Statement		
3	<b>DUES</b>		
4	Checks	\$ 100.00	
5	Cash	\$ 100.00	
6	Credit Card	\$ 60.00	
7	<b>Subtotal</b>	\$ 260.00	
8	Less Square Fees	\$ (1.65)	
9	<b>Total for Meeting</b>	\$ 258.35	
10			
11	<b>Raffle (Library)</b>		
12	<b>Cash</b>	\$ 227.00	
13			
14	<b>AUCTION</b>		
15	Checks	\$ 45.00	
16	Cash	\$ 320.00	
17	Credit Card	\$ 386.00	
18	Donations	\$ 10.00	
19	<b>Subtotal</b>	\$ 761.00	
20	Less Square Fees	\$ (11.27)	
21	<b>Total for Meeting</b>	\$ 749.73	
22			
23	<b>Refreshments</b>		
24	Revenue		\$ 33.60
25	Expenses		\$ 31.54
26	<b>Net for Meeting</b>	\$ 2.06	
27			
28	<b>TOTAL FOR MEETING</b>	\$ 1,237.14	
29			
30			
31			
32	<b>SPRING SHOW (Total)</b>		
33	Cash	\$ 345.00	
34	Check	\$ 15.00	
35	Credit Card	\$ 165.00	
36	Less Square Fees	\$ (4.57)	
37	<b>Total To date</b>	\$ 520.43	
38			
39			